



425 S. Palos Verdes Street Post Office Box 151 San Pedro, CA 90733-0151 TEL/TDD 310 SEA-PORT www.portoflosangeles.org

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Executive Director

February 14, 2012

TO ALL BIDDERS:

**SUBJECT: NOTICE INVITING BIDS
BERTHS 302-305 ALTERNATIVE MARITIME POWER (AMP)
SPECIFICATION NO. 2738**

The Project consists of: preparing and submitting long-lead-time material (AMP vault lid and frame, shore power outlet connection boxes, switchgear, and medium voltage cables); submittals within 28 days of Notice to securing necessary permits; furnishing and installing medium voltage switchgear, including concrete foundations, fencing and guard posts; trenching and installing conduits and wires; furnishing and installing conduits and wires under the wharf deck; furnishing and installing AMP vaults at wharf, and furnishing and installing medium voltage cable and AMP outlets; furnishing and installing maintenance hole and pull boxes, backfilling and resurfacing trenches; construction testing, commissioning and training; and other work as shown on the Drawings.

A pre-bid conference will be held on February 28, 2012 at 9:00 a.m., at the Port of Los Angeles Administrative Offices, Board of Commissioners Board Room, located at 425 South Palos Verdes Street, San Pedro, California 90731. Matters relating to the submittal of bids and other contents of the Specification will be discussed. A job site walk inside the facilities will be available for the Bidders after the scheduled pre-bid conference.

Drawings and Specifications for this project may be obtained from the office of the Construction Division, Third Floor, Port of Los Angeles Administrative Offices, 425 S. Palos Verdes Street, San Pedro, California 90731 (mailing address: P.O. Box 151, San Pedro, CA 90733).

Please note that this project will include new requirements mandated by the Port of Los Angeles Small Business Development Program aimed at increasing participation of small businesses and very small businesses in construction contracts. Therefore, bidders are strongly encouraged to attend the pre-bid conference to receive information about the Program.

All questions are to be submitted in writing to Scott Gilmour at sgilmour@portla.org. Questions submitted less than two working days before bid opening may or may not be answered as time permits. Responses to questions will be posted on the Port's website, www.portoflosangeles.org, which will be the only means used to communicate with bidders other than by addenda. The Port assumes no liability for any bidder's failure to attend the pre-bid conference or to review the website to obtain responses to bidder's questions.

Bids will be received by the Chief Harbor Engineer – Construction Division for the Executive Director of the Harbor Department at the Port of Los Angeles Administrative Offices, Third Floor, 425 S. Palos Verdes Street, San Pedro, CA 90731 (mailing address P.O. Box 151, San Pedro, CA 90733), at or before 2:45 p.m., on **March 20, 2012**, at which time they will be publicly opened and declared. The successful bidder shall possess an active Class A or C-10 California Contractor's License for both AC and DC work at the time of award.

For further information, please call Scott Gilmour, Project Construction Manager, at **(310) 732-7635**.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shaun Shahrestani', written in a cursive style.

SHAUN SHAHRESTANI
Chief Harbor Engineer
Construction Division

21852.doc

cc: Contracts and Purchasing

Section 00012
NOTICE INVITING BIDS
(Construction)

- 01 The HARBOR DEPARTMENT of the CITY OF LOS ANGELES, California, invites sealed bids in accordance with Specification No. 2738 for BERTHS 302-305
ALTERNATIVE MARITIME POWER (AMP)
- 02 The Project consists of preparing and submitting long lead time material submittals within 28 days of Notice to Proceed (AMP vault lid and frame, shore power outlet connection boxes, switchgear, and medium voltage cables); securing necessary permits; furnishing and installing medium voltage switchgear, including concrete foundations, fencing and guard posts; trenching and installing conduits and wires; furnishing and installing conduits and wires under wharf deck; furnishing and installing AMP vaults at wharf and furnishing and installing medium voltage cable and AMP outlets; furnishing and installing maintenance hole and pull boxes, backfilling and resurfacing tranches; construction testing, commissioning and training; and other work as shown on Drawings.
- 03 Project Drawings and Specifications containing all information and forms will be furnished on compact disc from the Port of Los Angeles Administrative Offices, Construction Division, Contract Administration Section, Third Floor, 425 South Palos Verdes Street, San Pedro, CA 90731 upon payment of -0- for each set. Payment, if required, shall be made at the fourth floor cashier's window prior to picking up the Contract Documents. This payment is not refundable. For information concerning bids, call Contract Administrator at (310) 732-3522.
- 04 A pre-bid conference will be held on February 28, 2012 at 9 a.m. at the Port of Los Angeles Administrative Offices, Board of Commissioners Board Room located at 425 South Palos Verdes Street, San Pedro, California. Matters relating to the submittal of bids and other contents of the Specification will be discussed. A job site walk inside the facilities will be available for the Bidders after the scheduled pre-bid conference.
- 05 Bids must be returned to the Port of Los Angeles Administrative Offices, Construction Division Contract Administration Section, Third Floor, 425 South Palos Verdes Street, San Pedro, CA 90731 at or before 2:45 p.m. (PST/PDT) on March 20, 2012 at which time they will be publicly opened and declared at a location designated. Bidders are cautioned that security measures for building entry may consume a significant amount of time. Bidders are encouraged to take this factor into account when submitting bids.
- 06 Submit bids on forms provided for that purpose. Bids submitted in person shall be enclosed in a sealed envelope plainly marked with the specification number and title set forth in Paragraph 01 of this Section. Bids submitted by mail shall be addressed to the Port of Los Angeles Administrative Offices, Construction Division, Contract Administration Section, Third Floor, 425 South Palos Verdes Street, San Pedro, CA 90731. The mailing envelope shall be clearly identified as containing a bid and shall bear the specification number and title set forth in Paragraph 01 of this Notice. Electronically transmitted bids will not be accepted.

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- 07 Each bid must be accompanied by a check certified by a responsible financial institution, or a cashier's check issued by a responsible financial institution, or by a satisfactory bid bond, payable to the order of the City of Los Angeles Harbor Department, for an amount not less than 10 percent of the aggregate sum of the bid, as a guarantee that the Bidder will enter into the Contract if awarded, and furnish the required bonds. Bid bond shall be placed with insurance carriers which are rated VII, A- or better in Best's Insurance Guide. If a Best's Insurance Guide rating is not available, then the proposed carrier must meet comparable standards in another rating service satisfactory to City.
- 08 The provisions of Sections 10.8 through 10.11 and 10.13 of the Los Angeles Administrative Code pertaining to nondiscrimination and affirmative action will be a part of said Contract. Portions of these provisions are summarized in Subsection 00030.03 of the BIDDING DOCUMENTS Section and set forth requirements the Bidder must acknowledge in the bid and set forth what must be submitted by the Bidder with the bid.
- 09 The City of Los Angeles Harbor Department is committed to creating an environment that provides all individuals and businesses open access to the business opportunities available at the Port of Los Angeles in a manner that reflects the diversity of the City of Los Angeles. The Port of Los Angeles Small Business Enterprise Program (SBEP or the "Program") as defined in Subsection 00030.08 of the BIDDING DOCUMENTS Section was created to provide additional opportunities for small businesses to participate in any and all contracts. It has been determined that based on the work to be performed in this Contract, the Small Business participation shall be a minimum of 25%, of which 5% shall be Very Small Business Enterprise participation.
- 10 The apparent low Bidder shall submit the following documents within 4 business days after bid opening. Information from other Bidders will be requested only if they are being considered for an Award of Contract. Other Bidders shall submit this information within 4 business days of receiving a written request from the Engineer.
- a. Ethnic Composition of Total Work Force form for each subcontractor.
 - b. Contractor Description form.
 - c. Subcontractor/Supplier Ownership Affidavit for each subcontractor.
 - d. Affirmative Action Plan forms for each subcontractor.
 - e. Electrical Safety Policy form.
- 11 The Contract may be awarded at any time during a period of 90 Calendar Days after date of bid opening. The right is reserved to reject any and all bids.
- 12 The successful Bidder shall possess an active Class A or C-10 California Contractor's License at the time of Award.

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- 13 ~~The successful Bidder shall, within 14 days after Notice of Award, provide acceptable bonds and insurance on the forms provided as required in the CONTRACT Section and GENERAL CONDITIONS Section.~~
- 14 The successful Bidder shall, within 30 days after Notice of Award, enter into the written Contract.
- 15 A performance bond in the amount of the full contract price shall be provided. A payment bond in the amount of 100 percent of the contract price shall also be provided in case of an award in excess of \$25,000. Performance bond and payment bond shall be placed with insurance carriers which are rated VII, A- or better in Best's Insurance Guide. If a Best's Insurance Guide rating is not available, then the proposed carrier must meet comparable standards in another rating service satisfactory to City. Bidders may be eligible for participation in the City's Bond Assistance Program (Subsection 00022.19).
- 16 The prevailing rate of per diem wages and rates for legal holidays and overtime work for each craft, classification or type of workers needed in the execution of any contract to let under this Specification has been determined by the Director of the Department of Industrial Relations of the State of California pursuant to the provisions of the Labor Code of the State of California. Copies of the applicable Determinations by the said Director are on file in the Construction Division and are hereby incorporated and made a part hereof as though the same were fully set forth in this Section. The State of California has approved the City's Labor Compliance Program of enforcement of State prevailing wage laws and will allow the City to retain all penalty assessments for violation of these laws.
- 17 In accordance with the Board of Harbor Commissioners' Resolution No. 6315, Electrical Safety Policy, adopted October 27, 2004, the successful Bidder shall comply with the required qualifications for jobsite workers, as specified in BASIC ELECTRICAL MATERIALS AND METHODS Section, PART 1, "Quality Assurance" Article, Paragraph B, "Jobsite Workers" and subparagraphs.
- 18 The Board of Harbor Commissioners of the City of Los Angeles adopted Resolution No. 6328 on January 12, 2005, agreeing to adopt the provisions of Los Angeles City Ordinance 172,908, as amended, relating to Equal Benefits (Section 10.8.2.1. et seq. of the Los Angeles Administrative Code) as a policy of the Harbor Department. Contractor shall comply with the policy detailed in Section 00030.07 Equal Benefits Ordinance Compliance Form.

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- 19 In accordance with the Board of Harbor Commissioners' Resolution No. 11-7098, Approval of the Port-Wide Project Labor Agreement and the Construction Careers Policy, adopted March 17, 2011, the successful Bidder shall sign the Project Labor Agreement which is included in Appendix "E", and obtain signatures on the Union Signatory Page, fill out Attachment "A" (Letter of Assent) and submit to the Engineer. Contractor shall further comply with the terms of Attachment "B" (Testing Policy for Drug Abuse) and fill out Attachment "C" (Request/Verification for Craft Employees) during the course of the Project.
- 20 Submit questions to Scott Gilmour at SGilmour@portla.org. Questions submitted less than 2 working days before bid opening may or may not be answered as time permits. Responses to questions will be posted on the Department's website, www.portoflosangeles.org. Select the "Business tab", then "Construction Specs" from the drop down menu, and then select the specification number. The responses to questions may be updated at any time prior to the day bids are due. This will be the only means used to communicate with Bidders other than by addendum. The Department assumes no liability for Bidder's failure to attend the pre-bid conference or to review the website to obtain responses to Bidder's questions.

GERALDINE KNATZ, Ph.D.
Executive Director

Dated February 14, 2012